October 20, 2015

The Junction City Arts Council would like to invite you to take part in our upcoming German Christmas Market. We are interested in creating an event that will help foster a unique cultural identity for our town. We want to provide as much exposure for artists and craftspeople as possible and provide an outlet for the public to get out and become active within the community. As a vendor, we invite you to set up with us at Heritage Park on the 27th of November from 10 am until noon. There is NO FEE to participate, and we ask for no percentage of your sales. Registration will get you a 15X15 space in the park, and electricity will be provided. You will have to provide your own Shelter (gazebo) and display for your wares. There will be music and events going on the entire day, public bathrooms are nearby, and water fountains are available. This event will occur on the same day as the Junction City Christmas Parade and Heritage Park lighting ceremony. Traditionally these events have over 1,000 attendees, which provides a built-in audience for your craft. We will be asking for donations from our exhibitors and vendors as they are willing and able, but it is certainly not mandatory.

For your information, the event details are provided below.

Date of **the German Christmas Market**: November 27, 2015

Location: Heritage Park in Junction City, Kansas

Contact person/phone number: Michael Gray at 785-717-5360

Suggested arrival time to set up booth: between 10:00 and noon

Arts in the Park hours: Noon – 10:00 pm

Estimated number of attendees: >1,000

Participation fee: FREE

If you wish to participate, you may complete the registration form provided with this letter, email us at jcartscouncil1@gmail.com, call 785-762-2581, or fill out the contact form on our website: [www.junctioncityac.org](http://www.junctioncityac.org/). If you have any questions or concerns, please do not hesitate to contact me personally at:

Michael Gray / 785-717-5360 / michael\_gry@yahoo.com

Thank you for considering participation in our event.

Sincerely,

Michael D. Gray

President, Junction City Arts Council